

## **Farm Shop & Farm Market (Retail) Assistant**

An Tairseach Organic Farm and Ecology Centre in Wicklow Town was founded by the Dominican Sisters in the mid 1990's and has been at the forefront of the organic food movement acquiring organic status back in 2006. The 70-acre organic farm now produces an abundance of organic vegetables as well as organic beef & pork which we sell in our organic Farm Shop. The Ecology Centre provides accommodation & venue services, offering conferencing facilities which can be rented by community groups & businesses.

### **About the Role**

Reporting to the Farm Shop Manager, the Farm Shop & Farm Market (Retail) Assistant will assist with the day-to-day running of our Farm Shop to ensure outstanding standards are upheld. The role will require strong organisational skills and exceptional customer service. This position also requires working a farm market stall every Saturday.

### **Roles and Responsibilities**

- Operating our market stall at a Farm Market every Saturday. Set up and clean down.
- On non-Market days, working in the Farm Shop.
- Ensure a high level of customer service at all times.
- Ensure that the Farm Shop, market stall and displays are always kept to the highest standards throughout the day
- Cash Management – performing end of day cash and accurate reporting.
- Prepare vegetables for sale in farm shop and farm markets.
- Comply with all HACCP and health and safety regulations at all times.

### **Key Requirements:**

- Available to work every Saturday
- A full clean driving license held for at least two years is a necessity and ability to drive a van.
- Experience in working in retail
- Excellent customer service skills
- Friendly and helpful personality
- Team player
- Pro-active and self-motivated
- Some basic horticulture and vegetable growing knowledge a plus.

**Hours:** Full time, permanent